

**KCCD CCA Executive Council
29 August 2022, 1:00 - 3:00 p.m.**

OPEN SESSION: 1:00 - 2:00 p.m., CLOSED SESSION: 2:00-3:00 p.m.

2022-23 CCA Exec Council Meeting Dates: (All meeting times 1-3 p.m.)

Fall: Aug.29, Sept. 12, Sept. 26, Oct. 10, Oct. 24, Nov 7, Nov. 21, Dec. 5.
Spring: TBD (moving start time to 12:00 noon)

20 voting members--quorum is 11 (Matt Crow, Dean Bernsten, Matthew A. Jones, Sherie Burgess, Maribel Montelongo, Sarah King, Pam Boyles, Ann Tatum, Shawn Newsom, Christian Parker, Tracie Grimes, Jason Stratton, Justin Bell, Joe Slovacek, Sharlene Paxton, Jeff Keele, Joy Lawrence, E. Paden Burgess, Mike Bonner, Julie Plata)

Present: Matt Crow, Matt Andrasian-Jones, Jason Stratton, Justin Bell, Jeff Keele, Pamela Boyles, Shawn Newsom, Michael Bonner, Joy Lawrence, Ann Tatum, Sherlene Paxton, Joe Slovacek, Angelica Vasquez, Vanessa Bell, E. Paden Burgess, Tracie Grimes, Sherie Burgess, Sarah King

AGENDA

OPEN SESSION

MEETING CALLED TO ORDER (Crow):

- Meeting called to order at 1:05pm.

AGENDA ADDITIONS

- CCA-Communications Committee Request (M.Jones)

M/S/C: (Jeff Keele, and Justin Bell) motion to approve the agenda. Motion carried.

APPROVAL OF MINUTES: 29 AUGUST 2022

Actions/Additions/Changes

- No changes requested.

M/S/C: (Pamela Boyles, Joy Lawrence) motion to approve the minutes. Motion carried.

PRESIDENT'S REPORT

- Meeting with Vice Chancellor of Human Resources
 - M.Crow had a meeting with Vice-Chancellor. The Vice-Chancellor is certainly open to having a monthly meeting so that elements can be handled at a lower level.
 - They will be looking at a day to hold those meetings. It was stated that a Monday is likely.
- Newsletter items: 1% check, Early retirement notice, survey, adjunct seniority
 - M.Crow began working on a Newsletter. Doesn't want it to be incredibly long. A reminder on the 1% check will be part of a reminder. Also, providing a notice of the early retirement.

MEMBERSHIP (MICHAEL BONNER)

- No report
- Website: Doesn't post the minutes until they're approved. Wanted to know if he posts agendas to the website?
 - There was discussion around how far in advance the faculty need to be given access to the agenda. Given that we are not a Brown Act committee, we are not under any obligation to post those in any sort of timeframe prior to the meeting. However, we will post them to the website and they will be sent out via email.

COLLEGE REPORTS:

Bakersfield College: Ann Tatum

- Waiting on a meeting with Billy Jo to discuss scheduling issues.
- There are classes that are not on our campus but on other campuses. 3 units, the Chair has already had a 15 minutes pass time, however, its now 10 mins. The chair wants a 15 min pass time to be negotiated.
 - The question was asked if other campuses have a regular passing time?
 - It was discussed that there isn't any awareness of contractual language. Classes typically end ten minutes before the start of the hour.

Cerro Coso Community College: Joe Slovacek

- Nothing to report.

Porterville College: Jeff Keele

- Scheduling Issues
 - At this stage, they are working to make sure that Faculty Chairs understand their process according to the contract.
 - There is a gap between the faculty chair, Dean, and managers that provide information for scheduling.

DISCUSSION:

- Negotiations Survey Approval (Matt Crow)
 - Met with negotiators on a Friday. Survey questions were created.
 - The Academic Senate at CC is trying to codify class caps.
 - Questions for the survey were displayed.
 - A question was asked if Non-Instructional Counseling Chairs can receive more reassigned time.
 - The question added to the survey was “Do non-instructional chairs need increased reassigned time?”
 - Another question that was requested to be asked is that if language can be added so Chairs don’t lose authority during the time when they’re off contract.
 - The survey question regarding evaluations held some discussion. Specifically revolving around online evaluations, administrator access, timeframes, and meeting with faculty.
 - A question was asked if, for face-to-face classes, student evaluations need to be done in person or online?
 - ***M/S/C: (Pamela Boyles, Sharlene Paxton) motion to approve the survey. Motion carried.***
- CCA-Communications Committee Request (M.Jones)
 - Matt Jones introduced himself as the District D Director for the statewide CCA. He is also part of the communications committee. Matt informed the membership that the *Advocate* is looking for stories from local chapters. He asked if there was

anything the KCCD CCA thinks would be something worth sharing or writing a story on?

- Matt recommended KCCD CCA Professional Development efforts that have recently been conducted at BC and PC.

TREASURER'S REPORT (SHERIE BURGESS):

- No report.

CLOSED SESSION

Closed Session began at 1:50 p.m.

Update on Negotiations:

Update on Grievance:

Closed Session ended at 2:17 p.m.

ADJOURNMENT

Meeting adjourned at 2:19 p.m.

IMPORTANT DATES

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UPCOMING CCA CONFERENCES

FALL CONFERENCE

Bargaining: TBD

WINTER CONFERENCE

Bargaining, Grievance, or Advocacy: TBD

SPRING CONFERENCE & WHO AWARDS

Membership and Membership Engagement:TBD

