

KCCD CCA Executive Council

25 August 2025, 12:45 to 2:45 p.m.

OPEN SESSION: 12:45 - 1:45 p.m., CLOSED SESSION 1:45-2:45

2025-26 CCA Exec Council Meeting Dates:

(All meeting times 12:45-2:45 p.m.)

Fall: Aug. 25, Sept. 8, Sept.22, Oct. 6, Oct. 20, Nov. 3, Nov. 17, Dec. 1

Spring: Jan. 26, Feb. 2, Feb. 23, Mar. 9, Mar. 23, Apr. 6, Apr. 20, May 4

18 voting members--quorum is 10 (Matt Crow, Buzz Piersol, Matthew Andrasian-Jones, Sherie Burgess, Justin Bell, Joe Slovacek, Pam Boyles, Mike Bonner, Shawn Newsom, Laura Peet, Ariel Dyer, Christian Parker, Nancy Mai, Deana Campbell, Julie Plata, Jeff Keele, Melissa Black, and Clara Zimmerman)

Executive Council Members Present:

Matt Crow, Matt Andrasian-Jones, Clara Hodges Zimmerman, Shawn Newsom, Pam Boyles, Ariel Dyer, Deanna Campbell, Nancy Mai, Sherie Burgess, Michael Bonner, Justin Bell, Joe Slovacek, Jeff Keele, Melissa Black, Christian Parker, Julie Plata, Buzz Piersol

Guests Present:

Michael Huerta Jr.

AGENDA

OPEN SESSION

THE MEETING WAS CALLED TO ORDER AT 12:52 PM BY MATT CROW.

APPROVAL OF THE AGENDA

- Part-time issues added.

M/S/C: (Pam Boyles, Jeff Keele) motion to approve the agenda with additions. Motion carried.

APPROVAL OF MINUTES: 05 May 2025

- No changes, additions requested

M/S/C: (Pam Boyles, Justin Bell) motion to approve the minutes. Motion carried.

PRESIDENT'S REPORT (Matt Crow)

- Dues
 - Dues weren't changed.
 - No reason to change the dues.

DISCUSSION

- Part-Time Issues (Justin Bell)
 - Updates from Justin's Summer Activity
 - Attended the May 17th rally in Hanford.
 - Justin has been making a lot of connections with local CTA individuals.
 - Keen to increase membership. Looking into ways to help increase membership, such as a grant from CTA.
 - Some Benefits of being a member of CCA were presented.
 - Health Care Sign-Up (Clara Hodges Zimmerman)
 - No deadline was provided.
 - The specialist was absent during key times to sign up. Questions were unable to be addressed.
 - Communication was complicated between the member and the service.
 - Clarity on being signed up is currently uncertain.
 - A question was asked if the specialist was from American Fidelity...response uncertain.
 - It was stated that Full-Time Faculty work through American Fidelity.
 - [TASK] It was recommended that KCCD CCA reach out to Part-Time faculty to see if they were aware of the health care opportunities
 - [TASK] Put a list together of talking points for both full-time and part-time faculty so that membership can talk to potential members.
 - Part-Time issues at PC

- Part-time faculty were told they would not be given an email or access to Canvas until the first day of instruction. Concerns abound.
- Academic Technology Summer Pay: Ariel Dyer
 - Adjunct works for both the Library and Academic Technology. Received hours to do adjunct Academic Technology work over the summer. Adjunct received \$30 per hour.
 - Referred to [Article 11: Appendix D](#)
- KCCCD CCA Retreat: Place and Times and Topics (Matt Crow)
 - It was asked if an in-semester retreat should be scheduled.
 - Discussion revolved around complicated schedules once the semester was in effect.
 - A question was asked about what topics would be covered. The following were provided as previously discussed items:
 - Grievance Process
 - Being a Union Rep
- Delegates for Fall Conference: Registration is open. <https://cca4us.org/conferences-2/>.
 - Conference Oct. 10-12
 - Delegates:
 - Shawn Newsom will be a delegate.
 - M.Crow asks others interested to email him.

COLLEGE REPORTS

Bakersfield College (Shawn Newsom)

- New to the chair position.
- Would like to get a couple of events happening this semester. As such, Shawn would like to meet with other reps.

Cerro Coso Community College (Michael Bonner)

- A union meeting was held during Flex.
 - It was mentioned that the faculty stated they would like to have more union meetings.
 - Ideas for holding more union meetings were discussed.

- Meetings between Union Reps and College President will continue during the Fall 2025 semester.
- Middle College
 - An on-campus fight involving students was mentioned.

Porterville College (Jeff Keele)

- The entire CCA Team has returned.
- Reasonably quiet summer.
- A CCA presentation was provided during Flex.
- The team is awaiting a calendar invite to continue meeting with the College President.
- Canvas Shell for local CCAs was discussed.

EXECUTIVE REPORTS:

Membership (Michael Bonner)

- 1 Member was added over the summer. Membership may be down as a result of retirements.
- Elections
 - At BC, not adjunct faculty ran, and there was no write-in.
 - An election needs to be run.
 - [TASK] Adjunct Rep, Justin Bell, to send an email to find a Part-Time Faculty to be a candidate.
 - It was also requested that BC members reach out to potentially interested adjunct faculty.
 - [TASK] Bonner to set up a timeline, and potentially not run it until there are candidates.
- Membership Drive
 - The goal is to make the overall union numbers over 50%.
 - It was mentioned that new members are interested in what they get for joining.
 - Bonner reached out to Gina Duran at the DO.
 - [TASK] Gina would like a CCA flyer to distribute to new hires.
 - A question was asked regarding the extent to which we would like to have swag available for potential and current members.

Website (Michael Bonner)

- Fixed several broken links.
- The website was updated, including the latest dues information.

Treasurer's Report (Sherie Burgess)

- The budget for the year (attached) was presented.
 - Sherie suggests we increase the election budget from \$500 to \$550 due to the increase in spending during the 2024/2025 year.
 - Raising the budget to \$600 was suggested.
 - ***M/S/C: (Sherie Burgess, Michael Bonner) motion to approve the increase of the elections budget to \$600. Motion carried.***
- A discussion was held regarding promotional budget and activities PC took for their own promotion of CCA.
 - A question was asked regarding increasing the BC promotional budget.
 - An increase of \$4,000 was requested.
 - ***M/S/C: (Justin Bell) motion to approve the budget, including the increase of election funds and the increase of BC promotional budget. Motion carried.***

CLOSED SESSION

Closed Session began at 2:17 pm.

Update on Negotiations

Update on Grievance

Closed Session ended at 2:34 pm.

REPORT FROM CLOSED SESSION

- Nothing to report.

ADJOURNMENT

The meeting was adjourned by Matt Crow at 2:35 pm.

Important Dates

Important Dates

Upcoming CCA Conferences

- Fall Conference: October 10-12, 2025, Westin San Francisco Airport
- Winter Conference: Mid-February TBD
- Spring Conference & WHO Awards: April TBD
- <https://cca4us.org/conferences-2/>

**Kern CCA/CTA - Adopted Budget
2025 - 2026**

Income

Dues from Members	20,940.00
Interest Income	150.00
TOTAL INCOME	<u><u>21,090.00</u></u>

Expenses

Arbitration	6,500.00
Conferences	1,000.00
Crisis	1,000.00
Elections	600.00
Legal/Professional Fees	1,000.00
Grievance/Representation	1,500.00
Meetings	1,500.00
Negotiations	3,000.00
Office Supplies	200.00
Promotion	
Promotion - BC	4,000.00
Promotion - CC	2,000.00
Promotion - PC	2,000.00
Part-time promotion	2,000.00
Recognition Events	200.00
Training/Retreat	4,500.00
Website	1,000.00
TOTAL EXPENSES	<u><u>32,000.00</u></u>

Account Balances - As of 8/25/2025	11,565.29
	42,920.18
	<u>33,541.20</u>
	<u><u>88,026.67</u></u>

**Kern CCA/CTA - Proposed Budget
2025 - 2026**

	Proposed Budget	Notes	Actual Income/Expenses 9/1/24 - 8/25/25
Income			
Dues from Members	20,940.00	\$2094/mo (10 mo)	20,942.18
Interest Income	150.00		151.78
TOTAL INCOME	21,090.00		21,093.96

Expenses			
Arbitration	6,500.00		-
Conferences	1,000.00		
Crisis	1,000.00		
Elections	550.00	change from \$500 to \$550	(502.20)
Legal/Professional Fees	1,000.00		(185.00)
Grievance/Representation	1,500.00		
Meetings	1,500.00		-
Negotiations	3,000.00		
Office Supplies	200.00		(59.91)
Promotion			
Promotion - BC	3,000.00		(812.70)
Promotion - CC	2,000.00		(1,567.32)
Promotion - PC	2,000.00		(1,037.61)
Part-time promotion	2,000.00		(340.00)
Recognition Events	200.00		(179.80)
Training/Retreat	4,500.00		(2,896.36)
Website	1,000.00		(509.73)
TOTAL EXPENSES	30,950.00		(8,090.63)

Account Balances - As of 8/8/2024	11,565.29	24 mo Cert - May 2024 (0.350%)
	42,920.18	Checking
	33,541.20	Savings
	88,026.67	TOTAL Bank Accounts

Reserve balance 8/8/24	88,026.67
Addition to reserve	(9,860.00)
Reserve balance predicted for 8/31/19	78,166.67