

**KCCD CCA Executive Council**

**3 November 2025, 12:45 to 2:45 p.m.**

OPEN SESSION: 12:45 - 1:45 p.m., CLOSED SESSION 1:45-2:45

**2025-26 CCA Exec Council Meeting Dates:**

**(All meeting times 12:45-2:45 p.m.)**

Fall: ~~Aug. 25~~, ~~Sept. 8~~, ~~Sept. 22~~, ~~Oct. 6~~, ~~Oct. 20~~, Nov. 3, Nov. 17, Dec. 1

Spring: Jan. 26, Feb. 2, Feb. 23, Mar. 9, Mar. 23, Apr. 6, Apr. 20, May 4

18 voting members--quorum is 10 (Matt Crow, Buzz Piersol, Matthew Andrasian-Jones, Sherie Burgess, Justin Bell, Joe Slovacek, Pam Boyles, Mike Bonner, Shawn Newsom, Laura Peet, Ariel Dyer, Christian Parker, Nancy Mai, Deana Campbell, Julie Plata, Jeff Keele, Melissa Black, and Clara Zimmerman)

Executive Council Members Present:

Matt Crow, Matt Andrasian-Jones, Michael Bonner, Nancy Mai, Joe Slovacek, Deanna Ing Campbell, Clara Hodges Zimmerman, Jeff Keele, Shawn Newsom, Christian Parker, Ariel Dyer, Melissa Black, and Buzz Piersol

Guests Present:

Tyson Huffman, Michael Huera Jr., Missy Gross, Rene Mora

**AGENDA**

**OPEN SESSION**

**THE MEETING WAS CALLED TO ORDER AT 12:51 PM BY MATT CROW.**

## **APPROVAL OF THE AGENDA**

- Part-Time Updated added to Discussion section.
- Minutes correction from 10/6 to 10/20

*M/S/C: (Nancy Mai, Michael Bonner ) motion to approve the agenda with additions. Motion carried.*

## **APPROVAL OF MINUTES: 20 October 2025**

- Remove motion.

*M/S/C: (Jeff Keele, Deanna Ing Campbell ) motion to approve the minutes. Motion carried.*

## **PRESIDENT'S REPORT (Matt Crow)**

- Negotiations on Friday.
  - The session was fruitful, but nothing was finalized at this point.
  - Sunshining will complete at next BOT meeting.

## **DISCUSSION**

- Recruitment of non-English speakers at CC (Deanna Campbell)
  - Brought up at Academic Senate
    - Student athletes in classes with limited English language skills.
    - Athletes have been recruited for athletics.
    - Some faculty reported that there isn't an established support service for these student-athletes.
      - Further, a question was asked: Does this qualify as a working condition issue?
      - [Feedback]: There is not an English language requirement to attend a community college.
        - Athletics should be providing support for these students.
      - Additional comments were mentioned:
        - At PC a child development class in Spanish at one point in the past 20yrs.
        - PC had baseball players several years ago from Puerto Rico.
- Absence Procedures (Deanna Campbell)

- Protocols for submitting absences:
  - Question arose regarding:
    - Does the absence form need to be provided to Chair, Dean?
    - Does the absence form need to go to Director?
    - Do you need to give a reason for the absence?
  - [Feedback]: The form needs to go to the educational supervisor. In RSP needs to go to the RSP manager.
    - If you're absent from a "site" notify the site manager.
    - Submit form to Program Director, Dean, and Chair.
  - [Feedback]: You do not need to put the reason, just the code onto the form.
- UDOIT Requirement BC (Ariel Dyer)
  - Requiring UDOIT again in the Spring at BC.
    - A concern was expressed about the previous poor implementation of this tool.
    - Concern over punitive measures was expressed.
    - What is accepted varies based on Dean.
      - Some may accept less than 100% with explanations.
      - Some may require 100%.
  - [Feedback]: A concern at BC has to do with the accreditation report.
    - BC Chair Shawn Newsom will take this to his meeting with the BC President.
- Academic Senate Secretary Compensation PC (Buzz Piersol)
  - The Senate President didn't do the paperwork for the secretary to get paid for the work for the year.
    - No ill intent was detected.
    - Senate President
- Part-Time Update (Clara Zimmerman)
  - An email was sent to PC Part-Time Faculty. Updates were provided.
    - A survey and a raffle were included.
    - The survey replies included positive feedback. There is potential for new members.

## COLLEGE REPORTS

### Bakersfield College (Shawn Newsom)

- CCA DE Handbook concerns:
  - CCA's feedback was unanimously approved.
  - The document will return to the Academic Senate.
- Full-Time Faculty Tiered System Inquiry
  - Full-Time and Part-Time are severed in terms of rates.
  - Negotiations are in progress. Compensation usually occurs in the Spring.

### Cerro Coso Community College (Michael Bonner)

- Met twice with the college president. One more meeting this semester.

### Porterville College (Jeff Keele)

- Met with the College President. The meeting went well.

## **EXECUTIVE REPORTS:**

### Membership (Michael Bonner)

- 316 is the current membership.
- One individual needed to resign from membership immediately after registering due to financial concerns.
  - A letter needs to be written to CCA President Matt Crow within 30 to 60 days before their anniversary.
  - The requirement includes a "wet signature" hand-delivered or mailed to CCA President Matt Crow.

### Website (Michael Bonner)

- Membership
  - Acknowledgement page was created.
    - Hopefully, this will clarify dues and due dates.
  - Individuals can register for membership through CTA without going to KCCD CCA website.

### Treasurer's Report (Sherie Burgess)

- No report.

## CLOSED SESSION

Closed Session began at 1:33 pm.

Update on Negotiations

Update on Grievance

Closed Session ended at 1:49 pm.

#### REPORT FROM CLOSED SESSION

- Nothing to report.

#### **ADJOURNMENT**

The meeting was adjourned by Matt Crow at 1:51 pm.

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#### **Important Dates**

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##### **Upcoming CCA Conferences**

- ~~Fall Conference: October 10-12, 2025, Westin San Francisco Airport~~
- Winter Conference: Mid-February TBD
- Spring Conference & WHO Awards: April TBD
- <https://cca4us.org/conferences-2/>