

KCCD CCA Executive Council

17 November 2025, 12:45 to 2:45 p.m.

OPEN SESSION: 12:45 - 1:45 p.m., CLOSED SESSION 1:45-2:45

2025-26 CCA Exec Council Meeting Dates:

(All meeting times 12:45-2:45 p.m.)

Fall: ~~Aug. 25, Sept. 8, Sept. 22, Oct. 6, Oct. 20, Nov. 3~~, Nov. 17, Dec. 1

Spring: Jan. 26, Feb. 2, Feb. 23, Mar. 9, Mar. 23, Apr. 6, Apr. 20, May 4

18 voting members--quorum is 10 (Matt Crow, Buzz Piersol, Matthew Andrasian-Jones, Sherie Burgess, Justin Bell, Joe Slovacek, Pam Boyles, Mike Bonner, Shawn Newsom, Laura Peet, Ariel Dyer, Christian Parker, Nancy Mai, Deana Campbell, Julie Plata, Jeff Keele, Melissa Black, and Clara Zimmerman)

Executive Council Members Present:

Matt Crow, Matt Andrasian-Jones, Michael Bonner, Nancy Mai, Pamela Boyles, Clara Hodges Zimmerman, Sherie Burgess, Shawn Newsom, Joe Slovacek, Melissa Black, Jeff Keele, Buzz Piersol, Julie Plata, Christian Parker, and Ariel Dyer

Guests Present:

Rene Mora

AGENDA

OPEN SESSION

THE MEETING WAS CALLED TO ORDER AT 12:49 PM BY MATT CROW.

APPROVAL OF THE AGENDA

- No additions/changes requested.

M/S/C: (Pamela Boyles, Nancy Mai) motion to approve the agenda with additions. Motion carried.

APPROVAL OF MINUTES: 3 November 2025

- Correction- date of minutes on this agenda from 4th to the 3rd of November 2025.

M/S/C: (Buzz Piersol, Jeff Keele) motion to approve the minutes. Motion carried.

PRESIDENT'S REPORT (Matt Crow)

- No report.

DISCUSSION

- Contract Language Article 12.B.2.D. Absence Procedures (Deanna Campbell)
 - An issue within RSP who had difficulty getting clearance, due to personnel office issues with green cards. Faculty missed a couple of classes.
 - The faculty was asked by the Dean to provide absences.
 - Faculty didn't have to provide absences due to prison being closed.
 - Dean revoked all requests.
 - In terms of procedure...No violation, the Educational Administrator can submit the absence report and send it to the faculty for approval.
- COF Positions and Evaluation Periods (Sherie Burgess)
 - Counseling Faculty:
 - A currently experiencing a number of violations involving 15 faculty members...COF (Contingent on Funding) positions. Some of these individuals have been in these positions for 5 to 10 years. They are evaluated every year.
 - Information on process and procedures was requested:
 - Contract states: Article 6.E.3:
 - "Contingent on Funding faculty shall be evaluated in accordance with the Mode A evaluation process for the first four (4) years and then every third year

thereafter following the process outlined above for tenured faculty.”

- Administrative overload is on a base of 40.

COLLEGE REPORTS

Bakersfield College (Shawn Newsom)

- Non-Instructional Days Issue
- Universal Syllabus Template Discussion
- Upcoming Meetings to discuss other items with BC President.

Cerro Coso Community College (Michael Bonner)

- No report.

Porterville College (Jeff Keele)

- No report.

EXECUTIVE REPORTS:

Membership (Michael Bonner)

- 316 is the current membership.
- Adjunct Representative Position Election
 - *M/S/C: (Matt Crow, Michael Bonner) Unanimously approved the need to run an election. Motion carried.*

Website (Michael Bonner)

- For consideration...bylaws could be updated, with the approval of the bargaining unit.
 - Include online voting.

Treasurer's Report (Sherie Burgess)

- Taxes.

CLOSED SESSION

Closed Session began at 1:18 pm.

Update on Negotiations

Update on Grievance

Closed Session ended at 1:54 pm.

REPORT FROM CLOSED SESSION

- Nothing to report.

OPEN SESSION

- Tentative Timeline for Adjunct Representative Elections
 - 12/8/25 eligibility to vote.
 - 1/20/26 Notice of Election
 - 2/2/26 Deadline for Declaration of Candi
 - 2/4/26 & 2/5/26 Election
 - 2/9/26 Winner Announced
 - *M/S/C: (Michael Bonner) Unanimously approved the election timeline.*
- Motion carried.*

ADJOURNMENT

The meeting was adjourned by Matt Crow at 1:57 pm.

Important Dates

Important Dates

Upcoming CCA Conferences

- ~~Fall Conference: October 10-12, 2025, Westin San Francisco Airport~~
- Winter Conference: Mid-February TBD
- Spring Conference & WHO Awards: April TBD
- <https://cca4us.org/conferences-2/>