

**KCCD CCA Executive Council**

**04 December 2023, 12:45 to 2:45 p.m.**

OPEN SESSION: 12:45 - 1:45 p.m., CLOSED SESSION 1:45 - 2:45

**2022-23 CCA Exec Council Meeting Dates:**

**(All meeting times 12:45-2:45 p.m.)**

Fall: ~~Aug.28, Sept. 11, Sept. 25, Oct. 9, Oct. 23, Nov. 6, Nov. 20, Dec. 4.~~

Spring: Jan.22, Feb. 5, Feb. 26, Mar. 11, Apr. 8, Apr. 22, May 6

19 voting members--quorum is 11 (Matt Crow, Buzz Piersol, Matthew A. Jones, Sherie Burgess, Maribel Montelongo, Sarah King, Pam Boyles, Ann Tatum, Shawn Newsom, Christian Parker, Tracie Grimes, Nancy Mai, Justin Bell, Joe Slovacek, Sharlene Paxton, Jeff Keele, Joy Lawrence, E. Paden Burgess, Mike Bonner, Julie Plata)

**Present:** Matt Crow, Matt Andrasian-Jones, Shawn Newsom, Clara Hodges Zimmerman, Ann Tatum, Jeff Keele, Michael Bonner, Joy Lawrence, Sharlene Paxton, Buzz Piersol, Nancy Mai, Sherie Burgess, Pamela Boyles, Yvonne Mills, Joseph Slovacek, Sarah King, Tyson Huffman, Bernadette Towns, Rene Mora, Tracie Grimes, Christian Parker, and C. Goodman.

**AGENDA**

OPEN SESSION

**MEETING CALLED TO ORDER: Matt Crow at**

**APPROVAL OF THE AGENDA**

- Change approval of minutes on the Agenda to read “20 November 2023.”
- BC Librarian Retirement Position

*M/S/C: ( Pamela Boyles, Jeff Keele) motion to approve the agenda. Motion carried.*

**APPROVAL OF MINUTES: 20 November 2023**

- No Changes/ Corrections were requested.

*M/S/C: (Joy Lawrence, Sharlene Paxton ) motion to approve the minutes. Motion carried.*

## **PRESIDENT'S REPORT (Matt Crow)**

- IBB Update
  - No update.

## **DISCUSSION**

### Spring Meeting Times

- Continue meeting times of 12:45-2:45pm.

### Statistical Errors on Student Survey data presented at least at PC: Jeff

- “Not applicable” category is scored at 6 and should be scored at 0.
  - The “Means” bar is used by Department Chairs.
  - The issue was stated that the statistics are completely invalid.
  - This issue was brought up to the Administration.
  - VPI- suggested they will follow up with Abe, Vice Chancellor of Human Resources.
- **[Action]** Matt Crow and Pam Boyles to discuss with the Vice Chancellor of Human Resources.

### Faculty Service Survey for addressing reassigned time in evaluations: Jeff

- At PC faculty evaluations are not currently including the Faculty Service Survey even when faculty members have a share of their load reassigned for other tasks, such as Senate President, or Curriculum Development, or other assignments.
  - Per the contract, any reassigned time assignments not covered by the typical evaluation processes are supposed to be evaluated through the Faculty Service Survey, and faculty are also given the option to request the FSS evaluation for any service they are doing that is not part of the regular evaluation.
  - Jeff Keele has spoken with the one dean about the issue and will address it with the VPI this week.

### District Plan to reclassify coaches as directors: Sarah

- In a District Meeting between Senate Presidents and Deputy Chancellor Zav, discussion about reclassifying coaches as directors was held. A concern was expressed regarding who would be able to teach.
  - It was clarified during the KCCD CCA meeting that those who would teach would still need to meet minimum qualifications.
- BC stated part of the issue relates to a series of coaches quitting the coaching aspect of the job, but remained as faculty in the department. The department then had to consider the loads of these individuals when scheduling.
- There was discussion around a concern about classes associated with coaching, and the teaching requirement.
  - It was clarified that at BC to teach in Kiniesology they need to have minimum qualifications for Kineisology.
- Further discussion was held concerning contract protection, director rights, earnings, Title IX, and the future of athletic departments.

#### Dual Enrollment scheduling at PC: Sherrie

- Concern:
  - Two dual enrollment instructors at P C.
    - They've been going through position requests and deciding who they are going to rehire.
    - One position that is retiring is going to be filled.
      - As a result, communication was received from a dual enrollment instructor at a high school who said they were going to have an additional dual enrollment class. Was told that is not happening.
  - Dual Enrollment instructors aren't typically scheduled for more than .67 load.
  - It was stated that the contract says dual enrollment instructors can teach more than .67 load.
  - A concern was expressed regarding the Dual Enrollment faculty were communicating they wanted up to 7 periods of dual enrollment in the future.
  - It was stated that the Director of Dual Enrollment is referencing the Adjunct Priority Rehire List is language.

- It was additionally expressed that the concern from- the adjunct perspective- is how can classes be given to dual enrollment faculty, while adjunct are being restricted.
- M.Crow clarified that the CCA Contract does not apply to Dual Enrollment High school Teachers.
- Discussed Solutions/Options:
  - One option is to tell Dual Enrollment Director that PC adjunct instructors will teach the online dual enrollment classes.
  - Discussion was held regarding Dual Enrollment issue experiences throughout the district.
  - Under Division Rights & Policies- it was stated some departments are developing policies.
- Discussion was also held about a need for clarification on the difference between dual enrollment and concurrent enrollment.

#### BC Librarian Retirement Position

- Tech Services Librarian is retiring at the end of the year. The BC Library Chair had concern that the chair may not be replaced. BC will only be getting 4 faculty positions, VPI seemed to want all STEM (Chemistry, Nursing, etc.) positions.
- It was stated the Tech Services Librarian position is essential to keeping the library updated and it is a not just a “another librarian” role that the others could step in and maintain. Additionally, the BC Tech Services Librarian serves the district as a whole with regard to databases and the like.
- It was encouraged the BC Librarian Chair should discuss with VPI.
- It was also encouraged to involve all college Academic Senate Presidents in this discussion.
- **[Action]** M. Crow to reach out to Senate Presidents.

### **COLLEGE REPORTS**

#### Bakersfield College (Ann Tatum)

- Nothing to report.

#### Cerro Coso Community College (Sarah King)

- Nothing to report.

#### Porterville College (Jeff Keele)

- Shout out to Clara who took a call from an Adjunct and delivered a good outcome.

#### **WEBSITE (Michael Bonner)**

- Nothing to report.

#### **MEMBERSHIP (Michael Bonner)**

- 288 is the current membership.
- Due to an email received from an adjunct faculty about their CCA membership...M. Bonner wanted to clarify that if a faculty quit working at another school and becomes a CCA member within our district there is no issue. However, if they are adjuncts at multiple schools and on multiple unions, they could end up overpaying dues. Therefore Michael Bonner would need to look into it with the CCA.
- A fee increase regarding our elections software- Simply Voting was stated. Simply Voting is raising prices for the first time in 7 to 10 years. The increase is 40% approximately. When our plan expires, Michael Bonner will let us know what the new rate will be.
- **[Action]** M. Crow asked M. Bonner to start putting together the Spring Elections.

#### **TREASURER'S REPORT (SHERIE BURGESS)**

- Discussion around the website and elections stiped to Michael Bonner was held. Specifically regarding when they are changing over from stipend to release time.
  - A question was asked if Michael Bonner's stipend would be taken over by release time.
    - It was stated that release time should be seen in December 2023 paycheck.
- Around this time of year promotional money has been gifted in the form of gift cards in the past. Sherie suggested we could do gift cards to one full-time faculty and one part-time faculty. It is also possible to approach this differently on the different campuses.
  - **[Action]** M. Crow suggested this item be postponed until Spring 2024. He will add to the Spring 2024 agenda.

CLOSED SESSION- Cancelled due to no items

Closed Session began at n/a

Update on Negotiations

Update on Grievance

Closed Session ended at n/a

**REPORT FROM CLOSED SESSION (MATT CROW)**

- n/a

**ADJOURNMENT by Matt Crow at 1:56 p.m.**

**Important Dates**

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**Upcoming CCA Conferences:**

**FALL CONFERENCE**

~~Bargaining: October 13-15, 2023 Hyatt Regency San Francisco Airport~~

**WINTER CONFERENCE**

February 2-4th, Sheraton Universal

**SPRING CONFERENCE & WHO AWARDS**

April 26-28th, Hilton Orange County/Costa Mesa